

**Minutes of the March monthly meeting of Winterslow Parish Council held at Winterslow Village Hall, on Monday 4th March 2024 at 19.30hrs.**

**Present: – Cllr Moody, Cllr Wilkinson, Cllr Prew, Cllr Haynes, Cllr Port, Cllr Sheppard and Jane Tier (Parish Clerk).**

**5 members of the public joined the Parish Council meeting**

*A resident raised concerns regarding the overgrowth of trees along the Causeway as a tree had recently fallen which caused the road to be blocked.*

*Cllr Moody reported he had contacted the relevant landowner to inform him of the situation and he will report back at the next meeting regarding this matter.*

*A resident spoken on behalf of the Time and Talents Campaign to ask for volunteers for a leaflet drop in and around the village.*

*Cllr Rogers reported that he has a meeting with Vodafone set up regarding the mast and he will report back to the Parish Council.*

*Wiltshire Council agreed a 4.99% increase in Council tax at a Budget meeting on the 20th of February 2024.*

*Wiltshire Council are undertaking a Joint Strategic Needs Assessment which covers all manner of metrics, from Health and wellbeing to Youth Service provision, Demographics, facilities, etc. There are approx. 140 metrics in total and the information comprises of recent census data to draw a picture of the Demographics in the area. The next stage will be to obtain a review from residents to compare with the data. The information will be used to target priorities for Wiltshire Council and the Area Boards.*

*The Wiltshire Council Highways Matters meeting was well attended with various individuals meeting with Wiltshire Council representatives to discuss all matters relating to Highways.*

*Wiltshire Council has been granted £10 million pounds towards major Highways maintenance issues and this will be spent improving the roads.*

*Cllr Rogers reported that a resident requested ‘Road narrowing gates’ at Tytherley road and this would be something that the Local Highways Footpath Improvement Grant (LHFIG) would review.*

**Prior to the start of the meeting, Cllr Wilkinson stepped down as Vice-Chair.**

**038.24 To receive apologies.**

*Cllrs Thomas, Warnes and Bradley sent their apologies, which were duly accepted*

 *by the Parish Council.*

**039.24 Declarations of Interest:**

(a) To receive **Declarations of Interest** in respect of matters contained in this agenda.

*None.*

(b).To consider any **Dispensation Requests** received by the Parish Clerk and not previously considered. *None.*

**040.24 Minutes**

To consider and resolve to approve the minutes of the February meeting held on 5th February 2024.

*Winterslow Parish Council resolved to agree the February minutes without amendment.*

**041.24** To consider any **urgent business** raised by the public in public discussion, and any other urgent matters or items of information from councillors, or for referral to the appropriate working party.

*The following matter was discussed under urgent business.*

 *The Clerk reported that she had received a phone call from a person who was responsible for the placement of a caravan at the area known as Parkmoor Pond. The person advised*

 *they had seen the ‘Removal Notice’ on the caravan, but as they had adverse possession of the land, they could therefore park a caravan on the site.*

 *The person advised they would meet with representatives of the Parish Council.*

 *The Parish Councillors were in agreement to continue with the removal of the caravan.*

**042.24 Discuss and vote on Planning Applications**

*None*

**043.24 Planning Application update.**

*PL/2023/11048 - Householder Application Address: Hillstride, Lopcombe Corner, Salisbury, SP5 1BX. Proposal: The application is proposing to remove the existing front porch and erect a new front porch and single storey side extension. Erect single storey rear extension with basement under and create a first floor bathroom with a side dormer. Alterations to fenestration, insert velux window and render existing elevations. Extend existing driveway and erect new timber gates and close board fence. Applicant Name: Mr L Sammut Case Officer: Hayley Clark Decision Date: 06-02-2024 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFmwo*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CFmwo)

*PL/2023/10274 - Approval of Reserved Matters Address: Land Adjacent to No.1 Witt Road, Winterslow, Salisbury, SP5 1PL Proposal: Approval of reserved matters for erection of 3 dwellings following Outline PL/2022/07116 (appearance, landscaping and scale) Applicant Name: Kents Oak Ltd Case Officer: Lynda King Decision Date: 07-02-2024 Decision: Approve with Conditions Application Link:* [*https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CF9cU*](https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CF9cU)

*Stepping up order – Back Drove – reference NATTRAN/SE/S247/5607*

*Winterslow Parish Council withdraw the objection to the Stopping up Order.*

**044.24 Recreation**

 **To discuss hire charges for the Pavilion**

*The Recreation ground Chairman, Cllr Port, advised he would arrange a Recreation*

 *Working Group meeting to discuss hire charges for the Pavilion and Recreation matters.*

**045.24**  **Clerks report for March**

*The Clerk sent a report to all Councillors prior to the meeting to update*

*them with actions undertaken since the last meeting and relevant / pending agenda items and new items.*

*Appendix A.*

**046.24 Finance** - **To Resolve to agree the March monthly payments and agree the Bank.**

 **Winterslow Parish Council resolved to agree the March monthly payments.**

*C.Rogers, £180.00, Virgin Media, £38.40, Bennets Electrical, £1062.00*

 *Avon Security, £221.40, Calor Gas, £1436.45, D.Campbell-Smith, £620.00*

 *Village Hall, £10000, Grant for Time & Talents, £650.00, J.Tier, £1512.04*

 *Scribe, £676.80, £716.40, C.Hardwick, £60.00.*

 *Total payments: £17173.49*

 *Bank £126261.53*

*a. To Resolve to agree to part fund traffic calming measures at Weston Lane.*

 *Winterslow Parish Council resolved to agree to part fund traffic calming measures*

 *at Weston Lane.*

 *b. To Resolve to agree to use the Community Infrastructure Levy (CIL) funds for*

 *Community benefit.*

 *Winterslow Parish Council resolved to agree to use the Community Infrastructure Levy*

 *Funds for Community benefit.*

 *c. To Resolve to sign the agreement with Scouts*

 *Winterslow Parish Council resolved to sign the Scouts agreement.*

**047.24 Barry’s Field**

*To receive an update from the Clerk.*

 *The update for Barry’s Field was covered in the Clerks report.*

 *To Resolve to agree to purchase a new extractor hood for the oven at Barry’s Field.*

 *Winterslow Parish Council resolved to purchase a new extractor hood for the oven*

 *at Barry’s Field.*

 *To Resolve to agree to purchase a new hoover for Barry’s Field.*

 *Winterslow Parish Council resolved to agree to purchase a new hoover for Barry’s Field.*

 *To Resolve to agree a plan for covering site visits at Barry’s Field and cover for urgent Issues. (SSE wish to visit on 21st March to install a Smart Meter).*

 *Winterslow Parish Council discussed the requirement for a plan to cover site meetings / visits at Barry’s Field and were in agreement to discuss this at the next Barry’s Field*

 *working group meeting.*

**048.24**

*Cllr Moody reported the Parish Steward has been**filling in various potholes in and*

 *around the village.*

 **To Resolve to agree areas for traffic calming measures, reference to the**

 **Wiltshire Council LHFIG meeting.**

*Winterslow Parish Council resolved to*

 **To Resolve to agree a quote for work to be completed on the car park**

 **at the Recreation ground.**

 **Parish / Community engagement on Highway issues and priorities (Cllr Warnes).**

 **Trees at the Triangle (Cllr Wilkinson).**

 **To discuss the installation of painted wicket gates at the entrance to the village.**

**049.24** **Report on the meeting between the Parish Council and the Village Hall.**

*The Clerk provided notes and actions from the meeting. (See Appendix A)*

**050.24 Governance and Policies**

 **To receive notification from the Clerk of new Governance and Polices relating to Parish Councils.**

*Changes to website accessibility compliance to WCAG 2.2AA*

*There is a new requirement, which changes in October 2024, from WCAG 2.1AA to*

 *WCAG 2.2AA.*

 *The Government has announced the LGA 1972 S.137 (4) (a) limit for 2024-2025,*

 *this is £10.81.*

 *To Resolve to agree a date for training for new Parish Councillors.*

 *To Resolve to agree a date (and members) for the following working parties*

 *Barry’s Field, Finance, Recreation, Footpaths.*

**051.24 Community Safety** *(Clerk)*

 *Report on the recent damage to the key safes at Barry’s Field.*

**052.24 Parkmoor**

**053.24 Correspondence**

 *Email from a resident regarding a Speed Indicator Device*

*Briefing Note 24:02 Septic Tank Upgrade Communications Campaign – Revamp your*

 *Tank.*

 *Briefing Note 24:01 Revised NPPF.*

 *Briefing Note 24:04 Development of Cultural Strategy for Wiltshire*

**054.24 To confirm the date of the next full council meeting.**

**055.24 To close the meeting.**

APPENDIX A.

Clerks Report for 4th March 2024

Barry’s Field

I have asked Jerry to remove the black bin bags, as there is a build up of them, but he is busy at the moment, these do need to be removed at some point.

* *Ivan and I have removed some of the bags but there are still a lot in the boiler room.*

The outdoor key safe at Barry’s Field has been damaged and broken, the key inside was missing. The Scouts advised that when they tried to access the building, the key safe had been broken off and the key was missing. I secured the building and called a locksmith the following day.

I was contacted by Tuesday Club who advised that the key was missing from the ‘Bar room’.

I called a locksmith and discovered that the key safe had been tampered with, and someone had tried to chisel it off.

I have contacted the local police and obtained a Crime number.

* *The Police have reported that no further action can be taken as there were no witnesses*

I have received a report of mud / grass in the Pavilion and dirt, this was after it had been cleaned and I have reported this to the BF Working Group.

Meeting with Village Hall

Ivan, Richard and I met with Mike Taylor, Clive Broadley and Andy Banks, for a second meeting to discuss the potential new upgrades for the Village Hall.

We discussed the actions from the previous meeting whereby I was tasked with providing Parish Council Financial information to the group, including Income and expenditure, Budget v. actual financial information.

I also provided information regarding the ‘Public Works Loan Board’ who provide loans to Parish Councils.

The Village Hall Committee will hold a presentation on the potential Village Hall upgrades on Saturday 9th March, 9.00am, at the Village Hall.

Asset Transfer

I have contacted Karen Linaker regarding the Asset Transfer of Stone Close, to ascertain information on costs, funding, Safety reports.

Highways

I have contacted Wiltshire Council regarding two Highway issues.

Weston Lane – Following on from the LHFIG meeting, (Ivan and Richard attended) Wiltshire Council advised that a Metro Count was not needed to pursue a 40mph speed reduction. I have sent an email to request an update.

\*Note I have asked if Weston Lane will be on the next LHFIG agenda for discussion.

Update from Jon;

*I attended the LHFIG meeting last night.

Approval was given in principle to the funding of the measures in Weston
Lane subject to the PC agreeing to funding.  Could we therefore please
have on next month's agenda.*

Lopcombe Corner – I have sent a Metro request to Wiltshire Council to request a Metro Count along and up to Lopcombe Corner. However, I have been advised that ‘traffic control’ is needed to be able to install the Metro Count, I am pursuing this with Wiltshire Council.

* I received a response from W.C who have advised this will be reviewed in the New Year.

Note \* I received a response from Wiltshire Council Highways – they are reviewing the matter and will report back to the Parish Council.